

FINDING AID to the

FACULTY MEETING MINUTES

COLLECTION, 1833-1931

HC 2
(½ linear ft.)

By

Clinton D. Christensen
Archivist

Hanover College Archives
Agnes Brown Duggan Library
Hanover College
Hanover, Indiana

March 2000

TABLE OF CONTENTS

Scope and Content Statement 2

Provenance 2

Restrictions and Permissions 2

Copyright, Public Domain, and Fair Use 2

Container List 3

 Series 1: Minute Books of Faculty Meetings, 1833-1931 3

SCOPE AND CONTENT STATEMENT

The faculty records of Hanover College detail the administrative decisions of the college faculty.

PROVENANCE

The books in the collection were recorded by the faculty secretary and members of the faculty and have been part of the early historical documents of Hanover College.

RESTRICTIONS AND PERMISSIONS

The faculty minute book from 1844-50 is very fragile and has been restricted from use. A photocopy of the minute book has been made and should be used by researchers instead of the original book.

Materials from the collection may be copied based on the policies and costs determined by the archives. Preference will be given to copying from copies already in the collection and not the original, fragile documents.

Permission to publish whole documents from the collection, or publication of these materials on the Internet, or any electronic environment, is not given for administrative documents of Hanover College.

COPYRIGHT, PUBLIC DOMAIN, AND FAIR USE

This collection is the property of Hanover College. The rights to these materials are held by the college. The faculty minutes will not be released for publication in the public domain unless approved by the administration of the college. These documents may be used based on the principles of fair use.

SERIES 1: MINUTE BOOKS OF FACULTY MEETINGS, 1833-1931

BOX 1 Faculty Meeting Minutes and Matriculation Records, 1833-1931

4 Fd.

Fd. 1 Matriculation book and faculty minutes and resolutions
1833 Sep. 20-1852
1 v.

The first few pages contain matriculation records from 1836-37. The middle portion of the book includes resolutions and faculty minutes from Sep. 20, 1833 to the summer of 1838. Following the faculty minutes there are a few pages on church history. Benjamin W. Crowe wrote some accounting information for about five pages from the back of the book.

Fd. 2-3 Faculty minutes, 1844 Sep. 13-1850 Dec.
1 v.

Fd. 2 Photocopy
Fd. 3 Original minute book
Access Restricted.

Fd. 4 Faculty minutes, 1850 Dec. 17-1852 Aug. 2
20 p.

Minard Sturgus acted as secretary and recorded the minutes. Inserted into the minutes are comments made by President Thomas E. Thomas, which show the tension between the two men. It is likely Thomas' statements were added to the minutes after Sturgus left the college.

Fd. 5 Faculty Minutes, 1852 Aug.-Jun. 1884
1v.

BOX 2 Faculty Meeting Minutes, 1884-1931

1 Fd.

Fd. 1 Faculty minutes, 1884 Sep. 10-1931 Jun.
1 v.